



”Emmerich-Smola Musikschule und Musikakademie“ of the City of Kaiserslautern

School and Tuition Fees Regulations

Sponsored by the Rhineland-Palatinate Ministry of Family, Women, Culture and Integration
Member of the Association of German Music Schools

This translation is for informational purposes only. The German version is legally binding.



§ 1 Mission

The "Emmerich-Smola Musikschule und Musikakademie" is part of the community's cultural services. It is a public education institution with a carefully coordinated concept design and structure.

The "Emmerich-Smola Musikschule und Musikakademie" offers children, adolescents and adults qualified instruction:

- in instrumental and vocal music and dance at the elementary and orientation level
- in music theory and ensemble music
- to promote music education in general and encourage excellence
- as preparation for college music as well as a music career
- in continuing education courses
- in music education

Hence, the "Emmerich-Smola Musikschule und Musikakademie" provides students of all ages the skills they need to make music a lifelong endeavour.

§ 2 Structure, Lessons, Tuition (Rates per Person)

2.1 Elementary Level: Six months to six years of age

2.1.1 Musikgarten, for babies up to one year of age accompanied by an adult

Type of lesson: group learning

Course duration: one year *, start in January, 45 minutes per session

6 – 8 participants 24,00 € monthly

9 participants and more 21,00 € monthly

2.1.2 Musikgarten, for toddlers ages 1 - 2 years accompanied by an adult

Type of lesson: group learning

Course duration: one year *, start in January, 45 minutes per session

6 – 8 participants 24,00 € monthly

9 participants and more 21,00 € monthly

- 2.1.3 Kükenmusik I, for toddlers ages 2 - 3 years, accompanied by an adult**
Kükenmusik II, for toddlers ages 3 - 4 years, accompanied by an adult
 Type of lesson: group learning
 Course duration: one year *, start in January, 45 minutes per session
 6 – 8 participants 24,00 € monthly
 9 participants and more 21,00 € monthly
- 2.1.4 Zwergenmusik I, for preschoolers ages 4 - 5, adult accompaniment not required**
 Type of lesson: group learning
 Course duration: one year, start in January, 45 minutes per session
 6 – 8 participants 24,00 € monthly
 9 participants and more 21,00 € monthly
- 2.1.5 Zwergenmusik II, for preschoolers ages 5 - 6, adult accompaniment not required**
 Type of lesson: group learning
 Course duration: one year, start in January, 45 minutes per session
 6 – 8 participants 24,00 € monthly
- 2.1.5 Musikbambinis, for pre-schoolers and 1st class students ages 6 - 7, adult accompaniment not required**
 Type of lesson: group learning
 Course duration: one year, start in January, 45 minutes per session
 6 – 8 participants 24,00 € monthly

* The courses „Baby-Musikgarten“, „Musikgarten“, and „Kükenmusik I“ and “II“ can be cancelled six weeks prior to June 15th. Cancellation has to be written via mail or per email, the recipient of the cancellation by the recipient is decisive.

2.2 Orientation Level

- 2.2.1 “Probier mal 4“, for school-aged children (1st till 4th grade)**
 Type of lesson: group learning
 Duration of lesson: 45 minutes weekly
 Course duration: one year 38,00 € monthly
- 2.2.2 Singing Class, for children in preschool and 1st school class**
 Type of lesson: group learning
 Duration of lesson: 45 minutes weekly
 Course duration: one year 8,00 € monthly

2.3 Instrumental and voice lessons for adults, students in grades 1-13, university students and apprentices, reduced fees for students, university students and apprentices.

- <u>private lessons:</u>	reduced	regular
30 minutes weekly	50,00 € monthly	55,00 € monthly
45 minutes weekly	75,00 € monthly	82,50 € monthly
60 minutes weekly	100,00 € monthly	110,00 € monthly
- <u>class of two:</u>	reduced	regular
30 minutes weekly	35,00 € monthly	40,00 € monthly
45 minutes weekly	52,50 € monthly	60,00 € monthly
60 minutes weekly	70,00 € monthly	80,00 € monthly
- <u>class of three:</u>	reduced	regular
45 minutes weekly	32,00 € monthly	38,00 € monthly
60 minutes weekly	43,00 € monthly	51,00 € monthly
90 minutes weekly	64,00 € monthly	76,00 € monthly
- <u>class of four:</u>	reduced	regular
45 minutes weekly	30,00 € monthly	38,00 € monthly
60 minutes weekly	40,00 € monthly	51,00 € monthly
90 minutes weekly	60,00 € monthly	76,00 € monthly
- <u>class of five:</u>	reduced	regular
45 minutes weekly	30,00 € monthly	32,00 € monthly
60 minutes weekly	40,00 € monthly	43,00 € monthly
90 minutes weekly	60,00 € monthly	64,00 € monthly
- <u>six and more participants:</u>	reduced	regular
45 minutes weekly	25,00 € monthly	32,00 € monthly
60 minutes weekly	34,00 € monthly	43,00 € monthly
90 minutes weekly	50,00 € monthly	64,00 € monthly

2.4 Ensembles, Bands and Choirs

Neither instrumental nor voice lessons are required to participate in the ensemble class.
For students taking instrumental or voice lessons, the ensemble class is free of charge.

2.4.1 External Student (Students not taking instrumental or voice lessons) Course Fee for Ensembles, Bands and Choirs

Type of lesson: group learning

45 minutes weekly	6,00 € monthly
60 minutes weekly	8,00 € monthly
90 minutes weekly	12,00 € monthly

2.5 Ballet and Modern Dance

Modern dance and classical ballet for adults, students grade level 1-13, university students and apprentices, reduced fees for students grade level 1-13, university students and apprentices.

Type of lesson: group learning

45 minute weekly lesson

	reduced	regular
up to 7 participants	29,00 € monthly	31,00 € monthly
8 participants and more	27,00 € monthly	29,00 € monthly

60 minute weekly lesson

	reduced	regular
up to 7 participants	31,00 € monthly	33,00 € monthly
8 participants and more	29,00 € monthly	31,00 € monthly

90 minute weekly lesson

	reduced	regular
up to 7 participants	37,00 € monthly	39,00 € monthly
8 participants and more	35,00 € monthly	37,00 € monthly

2.6 Music Theory

Neither instrumental nor voice lessons are required to participate in a music theory class. For students taking instrumental and / or voice lessons, the music theory class is free of charge.

External Student (Students not taking instrumental or voice lessons) Course Fee:

2.6.1 General music theory

Type of lesson: group learning

Duration of lesson: 45 minutes weekly

12,00 € monthly

2.6.2 College Preparation

Type of lesson: group learning

Duration of lesson: 60 minutes weekly

25,00 € monthly

2.7 Music Academy

The “**Emmerich-Smola Musikschule und Musikakademie**“ offers intercultural music education courses for children and adolescents, workshops and continuing education courses for all age groups, including scholarships for especially talented and dedicated pupils. While music education courses for children and adolescents as well as scholarships are generally financed through grants and therefore free of charge, fees for workshops and continuing education courses are set according to the extent of the course and duration.

2.8 Third Party Donations

2.8.1 Donations contributed to the City of Kaiserslautern to assist music students in financial need, will be granted to these individuals in the form of reduced tuition fees. The tuition fee reduction corresponds to the amount contributed.

2.8.2 Contractual agreements between the donator and the City of Kaiserslautern are hereby not affected.

§ 3 Due Dates

Tuition is to be paid quarterly, at the latest by March 15th, May 15th, August 15th and November 15th. In general, tuition invoices are sent by e-mail unless objection to this procedure has been expressed by the student or an e-mail address is not available.

§ 4 Family Tuition Benefits

4.1 If two or more members of a family attend class or take lessons at the Music School, a 20% discount is given to the second family member according to section 2 of the School and Tuition Fees Regulations. Discounts do not apply to section 2.2.1, 2.4.1, 2.6.1 and 2.6.2. The family member paying the highest tuition rate is designated as the first family member.

4.2 Social Allowances

A social allowance of 30% is granted to students who are recipients of social benefits according to the SGB II, SGB XII and § 6a of the Federal Child Benefit Act. Recipients are to give the School Administration Office unsolicited proof of their benefits yearly.

If the payer's income lies 10% over the assessment limit, the payer is also entitled to a 30% social allowance.

4.3 Family Benefits and Social Allowances

Individuals entitled to both a family benefit and a social allowance will only be granted the social allowance.

§ 5 Admission, Registration, Termination

- 5.1 Residents of the city of Kaiserslautern are eligible for admission to the **“Emmerich-Smola Musikschule und Musikakademie“**. Non-residents may only be admitted under special circumstances, e.g. as part of the gifted education program. In such cases, admission is determined by an admissions committee consisting of the school administrators and two qualified instructors.
Admission procedures begin each year on January 1st, May 1st and September 1st. If teaching capacities and or class openings are available within the course of the year, registration can be made at that time.
- 5.2 Student registrations are to be made exclusively online. Exceptions to the online registration procedure are only possible after consulting with the school administration.
- 5.3 Students receive written confirmation of their admission to the Music School and Music Academy upon acceptance. Student enrolment is limited to the number of openings available at the time of registration and is determined by the school administration in agreement with the school principal.
- 5.4 A contractual relationship between the student and the City of Kaiserslautern as the school’s supporting institution comes into effect upon confirmation of admission. Each of the contract parties can terminate the relationship as of April 30th, August 31st, and December 31st given a six weeks’written notice. Termination is effective on the date the notice is received by the other contract partner.
Elementary and orientation level courses (exception: Singing Classes) cannot be cancelled due to this dates. The courses „Baby-Musikgarten“, „Musikgarten“ and „Kükenmusik I“ and “II“ have a special termination date on june 15th given a six weeks’ written notice. Termination is effective on the date the notice is received by the other contract partner.
- Cancellation is only possible if special circumstances necessitate terminating the contract (e.g. change of residence, sickness etc.), in particular those listed in Section 8.5 of the School and Tuition Fees Regulations.
- 5.5 Admission to the Music School and Music Academy cannot be guaranteed.
- 5.6 Whether a student receives private or group learning lessons in voice or a musical instrument depends on the teaching capacities and the availability of class openings at the time of admission. A change from a group learning type of instruction to private lessons is determined foremost by the instructors after consulting with the parents or the student and the school administration.
- 5.7 Upon request, instrumental or voice lessons can be taken on a trial basis for a period of two consecutive months. If instruction is not to be continued following the trial period, a written notice of cancellation must be made by the 15th of the month in which the trial period ends. If

instruction is not cancelled before the end of this period, lessons will continue on a regular basis. Thereafter, instructions can be cancelled six weeks prior to April 30th, August 31st or December 31st.

§ 6 Trial Period

- 6.1 “Zwergenmusik I” and “II” and “Musikbambinis” begin with a probationary 3 month period. Following this period the instructor may recommend the course be discontinued after consulting with the child’s parent or legal guardian.

§ 7 Instrument and Equipment

- 7.1 A student is required to have an instrument for instruction. String, woodwinds and brass instruments as well as sheet music and other equipment may be rented from the “**Emmerich-Smola Musikschule und Musikakademie**” ’s stock of instruments for a rental fee. Exception: the instruments for ”Probier mal 4“ are available free of charge.
- 7.2 In general, the rental period is one year and may be extended upon request.
- 7.3 Instruments and equipment are to be maintained at the cost of the legal guardian. The student is obliged to care for the instrument as instructed by the teacher. Instrument repairs and complete overhauls may only be made by commissioned partners of the “**Emmerich-Smola Musikschule und Musikakademie**“.
- 7.4 The renter or legal guardian is fully responsible for loss of or damage to an instrument. A musical instrument liability insurance is recommended.
Rented instruments and equipment may not be given or lent to a third party.
- 7.5 Instrument Rental Rates:
Rental fees are based on the value of the individual instrument.

Instrument value up to 200,00 €	30,00 € per year
Instrument value up to 400,00 €	66,00 € per year
Instrument value up to 750,00 €	96,00 € per year
Instrument value up to 1.000,00 €	126,00 € per year
Instrument value up to 1.500,00 €	156,00 € per year
Instrument value over 1.500,00 €	186,00 € per year

§ 7 General Information

- 8.1** Students are to attend classes/lessons regularly and be punctual. The School Administration Office is to be informed by telephone or in written form (minors by a legal guardian) in the case of absence.
- 8.2** Missed lessons due to student absence will not be compensated for. Exceptions to this rule are determined by the school administration and their supporting institution.
- 8.3** Instruction can be cancelled twice within the course of a year (for courses with a duration of 6 months, once) without the instructor being obliged to make up for the loss of the lesson. This is the case when an instructor becomes ill or is away on business. The instructor can however make up for the lost time by offering group learning lessons or instruction in music theory. Lost time that is not compensated for will be reimbursed proportionally upon request. Written requests must be made by the postdate December 31st of the respective year. Holiday periods are not considered to be lost time.
- 8.4** If lessons are cancelled by the School of Music due to circumstances beyond their control or due to an authorized closure, online music lessons are considered an adequate substitute for in-person lessons for the affected period of time. Otherwise online instruction is only an alternative to in-person music lessons if instructor, student and school administration have come to a mutual agreement upon the matter.
- 8.5** Students can be expelled from the Music School and Music Academy if they
- prove themselves unsuitable
 - do not abide by the house rules
 - are repeatedly absent from school unexcused
 - are more than three months behind in paying their school tuition.
- The school administration decides matters of expulsion. The student has the right to appeal the school administration's decision.
- 8.6** Events planned by the school administration including rehearsals and preparation phases are part of music lesson and mandatory for students.
- 8.7** General school and state holiday regulations apply to the **“Emmerich-Smola Musikschule und Musikakademie“**.

§ 9 Health Regulations

Legal guardians are obliged to observe regulations concerning the spread of contagious diseases. Students, who have a contagious disease or suspect they may be infected, may not attend school. This also applies to family members who have or may have a contagious disease.

§ 10 House Rules

- 10.1 Students are obliged to abide by the schools house rules upon admission.
- 10.2 The “**Emmerich-Smola Musikschule und Musikakademie**“ s inventory, the instruments, music stands and sheet music, are to be cared for properly. The student or legal guardian is responsible for any damage done to the inventory.

§ 11 Date of Implementation

The School and Tuition Fees Regulations take effect on Januar1st, 2023.

Kaiserslautern, Januar1st, 2023
Kaiserslautern City Government

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